



RAMSARUP INDUSTRIES LTD.

CIN : L65993WB1979PLC032113

Regd. Office: "Hasting Chambers", 7C, Kiran Shankar Roy Road, 2nd Floor, Room No.1, Kolkata- 700 001

Telephone nos. 033-40009100/22421200, Fax – 91-33-2242-1888

Website: www.ramsarup.com Email: company@ramsarup.com

NOTICE OF ANNUAL GENERAL MEETING. **E-VOTING INFORMATION AND BOOK CLOSURE**

Notice is hereby given that –

1. The 39th, 40th, 41st and 42nd Annual General Meeting ('AGMs') of the Members of Ramsarup Industries Limited will be held on Thursday, the 5th of May, 2022 at 10.00 a.m, 12 noon, 2.00 pm and 4.00 p.m respectively through Video Conferencing ('VC') / Other Audio-Visual Means ('OAVM') in compliance with the provisions of the Companies Act, 2013 ('the Act'), SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and MCA Circulars dated 5th May 2020 read with General Circulars dated 8th April 2020, 13th April 2020, 13th January 2021, 23rd September 2021 and 8th December 2021 (collectively referred to as 'MCA Circulars') and SEBI Circular dated 12th May 2020 and 15th January 2021 ('SEBI Circulars') to transact the business as set forth in the Notice of the AGM dated 12th April 2022.
2. In terms of the aforesaid circulars, the Notice convening the AGM have been sent through email only to those shareholders whose email IDs are registered with the Company / RTA and Depositories and the same has been completed on 13th April, 2022. The Notice of AGM of the Company are also available on the website of the Company, viz., www.ramsarup.com. website of the stock exchange, BSE Limited at www.bseindia.com and on the website of Linkintime India Private Limited (Link Intime) at www.instavote.linkintime.co.in.
3. In compliance with the provisions of Section 108 and rules made thereunder and Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) 2015, the Company is providing to its members, facility of remote e-voting before the AGM and during the AGM in respect of the businesses as set out in the Notice dated 12th April, 2022 of AGM and for this purpose the Company has appointed Link Intime for facilitating voting through electronic means. The detailed instructions for remote e-voting are given in the Notice of EGM.
4. **The remote e-voting shall commence on Monday, 2nd of May, 2022 at 9:00 am (IST) and end on Wednesday, 4th of May, 2022 at 5:00 pm (IST).** The remote e-voting module shall be disabled by Link Intime thereafter.
5. A person, whose name appears in the register of Members / Beneficial Owners as on the cut-off date, i.e., **Thursday, 28th April 2022**, only shall be entitled to avail the facility of remote e-voting as well as voting during the meeting through VC/OAVM. The voting rights of the members shall be in proportion to their share of the paid-up equity share capital of the Company as on the cut-off date.
6. Any person, who has acquired shares and becomes a registered member of the Company after the dispatch of the notice and is holding shares as on the cut-off date i.e., **28th April 2022**, may obtain a login ID and password by sending a request to our Registrars and Transfer Agents at their e-mail address at enotices@linkintime.co.in. However, if a person is already registered with NSDL & CDSL for e-voting, then existing user ID and password can be used for casting vote.
7. The facility of voting through electronic voting system shall also be made available at AGM through VC/OAVM. Only those members attending the meeting through VC/OAVM who have not already cast vote through remote e-voting shall be able to exercise their voting rights during the meeting.
8. The members who have cast their vote on the resolution(s) by remote e-voting prior to the AGM will also be eligible to participate at the AGM through VC/OAVM but shall not be entitled to cast their vote on such resolution(s) again.
9. Once the vote on a resolution is cast by the member, the member shall not be allowed to change it subsequently.
10. For any grievances / queries relating to e-voting or participating in the AGM through VC or OAVM, members may refer to the Frequently Asked Questions ("FAQs") and e-voting manual available at <https://instavote.linkintime.co.in> under help section or write an email to enotices@linkintime.co.in. or contact Mr. Rajiv Ranjan, M/s. Linkintime India Pvt. Ltd, C101, 247 Park, L. B. S. Marg, Vikhroli (West), Mumbai-400083, Telephone : (022-4918 6000).

For RAMSARUP INDUSTRIES LIMITED

Place: Kolkata

Kshitiz Chhawchharia

Dated: 13.04.2022

Authorized Representative of the Monitoring Agency